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**Virgin Islands Shipping Registry**

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Blue / Yellow Code

**SCV 2 COMPLIANCE EXAMINATION AND DECLARATION**

# THE SAFETY OF SMALL COMMERCIAL MOTOR AND SAILING VESSELS – Code of Practice

This document requires completion and the signature by the Owner/ Managing Agent and the Surveyor.

Please complete this document using block capitals and use a black pen or biro.

Dimensions, areas and volumes are to be given in metric units as designated in each section.

A copy of the completed and signed form must be forwarded to the Virgin Islands Shipping Registry (VISR) for checking prior to the issuing of the appropriate certificate. The information on the form is the property of the VISR and is not to be used for any purpose other than for the issue of a Certificate for the Code of Practice. **It should be noted that change of ownership invalidates certification.**

**A signed and authenticated copy of this form must be retained on board the vessel.**

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| **OWNERSHIP DETAILS** | **VESSEL DETAILS** |
| **Owner/Agent****:** **Address:** **Post Code:** **Telephone No:** **Email:** **Fax No:** **Operating Area:** **Category** **Other Operating Restrictions:** **Maximum Number of persons on board:** **Base Port:**  | **Name:** **Port of Registry:** **Official No:** **Hull I.D No:** **Call Sign:** **Builder:** **Year Built:** **Model/ Design Class:** **Overall Length:**  **m** **Beam:**  **m****Load Line length if over 23m:**  **m****Certifying Authority No. :** **Vessel Type:**  |

**Guidance Notes for Completing Report Form SCV2**

**1.** **Compliance Examination**

A vessel which is not already certificated by VISR, will require an examination of the hull, machinery, equipment and fittings, by an authorised person, to ascertain that they comply with the requirements of the Code. Part of the examination should be conducted when the vessel is out of the water. For vessels of similar type, VISR may exercise discretion in carrying out the compliance examination entirely out of the water.

**2.** **Renewal Examination**

This is a similar examination to the compliance examination except that it may be conducted while the vessel is out of the water.

VISR should decide the extent of the examination based on the type, age and history of the vessel and may give credit for any recent and detailed competent examination of a vessel for which a report is available.

**3.** **Annual Examination**

This is a general or partial examination of the vessel, its machinery fittings and equipment, as far as can readily be seen, to ascertain that it had been satisfactorily maintained as required by the Code and that arrangements, fittings and equipment provided are as documented in the Compliance Examination and Declaration report form SCV2. The Annual examination should be carried out within 3 months either side of the anniversary date of the initial / renewal examination, at intervals not exceeding 15 months. On satisfactory completion of the annual examination, the authorised person should enter a record of the examination on this form.

The hull, shell fittings, external steering and propulsion components of the vessel should be examined out of the water at intervals not exceeding 5 years. VISR may stipulate a lesser interval in consideration of hull construction material or the age or the type and service of the vessel. Special attention is to be paid to the exterior hull condition, through-hull valves, and exterior rudder and propulsion equipment.

4. **Issue of a Certificate of Compliance under the Code**

The arrangements, fittings and equipment provided on the vessel are to be documented on the Compliance of Examination and Declaration report form SCV2. Upon satisfactory completion and documentation of the compliance examination, and the required declarations, a copy of the signed report Form SCV2 should be forwarded to the VISR by the Examiner. Following verification of data, VISR will issue a **Small Commercial Vessel Certificate** and an authenticated copy of the SCV2 form which should be retained on board the vessel for recording of Annual Examination.

**5.** **Maintaining and Operating the Vessel**

VISR may examine a certificated vessel at any time.

It is the responsibility of the owner to man the vessel with an appropriately certificated skipper and crew as required under the Small Commercial Vessel Code.

When the vessel is found not to have been maintained or equipped in accordance with the arrangements documented in the report form SCV2, or manned and operated as required by the Code, the **Small Commercial Vessel Certificate** may be cancelled by the VISR.

**6.** **Important notes regarding minimum requirement for anchors and chain / rope (section 20 refers)**

Minimum anchor mass values given are for high holding power anchors. Minimum anchor masses given should be increased by 75% for fisherman type anchors. Other designs may be accepted based on the stated holding power.

Vessels of high windage will require larger equipment than the minimum anchor and chain values given.

Rope diameters given are for nylon construction or construction of equivalent breaking load.

**7.** **Definitions**

Watertight - Capable of preventing the passage of water in either direction

Weathertight - Capable of preventing the admission of a significant quantity of water into the vessel when subject to a hose test.

Weather deck - Main deck which is exposed to the elements

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| Code Section | **DETAILS** | **For Surveyor’s use** |
| 4. | **CONSTRUCTION AND STRUCTUAL STRENGTH – GENERAL**The vessel has a watertight weather deckVessel is either:Built to Classification Society plan approvalOrIs a standard production boatOrHas individual plan approvalOrHas more than 5 years history of safe operationOther:       |       |
| 4.3 | **DECKS, RECESSES AND COCKPITS**Are cockpit lockers and deck accesses weathertight and secure?Sailing vessels: Measured volume (‘V’) of recesses or cockpit..………………N/A m³‘V’ maximum = L x B x Freeboard abreast cockpit x 0.10 =…N/A m³Measured drain area (‘A’).……………....……………………N/A cm²‘A’ minimum for Cat 0 &1……………………………………….20 cm²‘A’ minimum for other Area Categories…………………….…...10 cm²Motor vessels:  Measured drain area (‘A’).……………....………………….…N/A cm²‘A’ minimum = volume of the cockpit in m³ x 20 = ..……..…N/A cm²  |   |
| 4.4 | **WATER TIGHT BULKHEADS (Vessels over 15m in length or carrying over 14 persons or, for multihull motor vessels operating in Area Category 0 or 1)**State the number and location of water tight bulkheads.     **SAILING MULTIHULLS. (Vessels over 15m in length or carrying over 14 persons)**Correct marking of air tanks and water tight accesses? |    |

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| 5.1 | **HATCHES & HATCHWAYS**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Position | Area(m²) | Dist off C/L (m) | Ht abovedk at side (m) | HingePosi- tion | Open atSea | Wea- ther-tight |
|  |       |       |       |       |  |  |  |
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Are all hatches normally kept shut at sea marked with notices “TO BE KEPT SHUT AT SEA”? |   |
| 5.2 | **DOORWAYS (Opening onto the weather deck)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No. | Position | Coaming ht (mm) | Dist Off C/L (m) | Side doors hinge position | Opening from both sides | Weather-tight |
|  |       |       |       |  |  |  |
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   **COMPANIONWAYS**

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| No. | Width (m) | Coaming ht (mm) | Distance off C/L (m) | Washboards secure |
|  |       |       |       |  |
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| 5.3 | **SKYLIGHTS.**

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| No. | Position | Type |
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Are all skylights:Weather-tight with efficient means of securing closed. Adequately strong or provided with blank. If used as means of escape, able to open both sides.         |     |
| 5.4 | **PORTLIGHTS**

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Location | Dimensions(mm) | Fitted with deadlights / blanks |
|  |       |       |  |
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| 5.5 | **WINDOWS (Rectangular, shaped or oval type)**Number and location                         Are blanks provided? (50% required for Categories 0 & 1) Surveyors comments                          |   |
| 5.6 | **VENTILATORS AND ENGINE SPACE VENTILATION.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Type | Location | Dist from C/L (m) | Compart-ment served | Means of closure |
|       |       |       |       |       |
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 Surveyors Comments.                         **ENGINE EXHAUST.**Is the hull penetrated below the weather deck ? If yes, means of preventing back flooding: Other (describe)        |   |

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| 5.7 | **AIR BREATHER PIPES.**

|  |  |  |  |
| --- | --- | --- | --- |
| Type and location | Dist from C/L (m) | Tank served | Int. dia. (mm) |
|       |       |       |       |
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| 5.8 | **INLETS & DISCHARGES.**

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| --- | --- | --- |
| System | Position of Valve | Int. dia. (mm) |
|       |       |       |
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Do all discharges above the waterline and below the weather deck have a means of closure in an emergency?      **PIPEWORK & FITTINGS.**Are the heads inlets/discharges looped to underside of deck?Is piping in the engine room fire resistant?Hull penetration in way of speed log (if fitted). Blanking plate provided? |      |
| 5.9 | **PIPEWORK & VALVES WITHIN ENGINE SPACES.**All valves in the engine space made of bronze, steel or copper.      Can the inlet valves be operated from outside the engine space, or is the pipe work adequately lagged, metal, or to ISO 7840?       |    |

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| 6.0 | **WATER FREEING ARRANGEMENTS.**Area of bulwark behind which water might be trapped       m²Total area of freeing ports       m²Are shutters or flaps (if fitted) working freely?Power vessels under 12m. Give details of freeing points.N/AAre alternative means of clearing water acceptable to the Surveyor, in accordance with para 6.5? |    |
| 7.0 | **MACHINERY.**Engines, make & model      Fitted generator, make & model      Engine & generator location      Two means of starting      Fuel tank location      Position of fuel shut off valve      Fuel pipe fireproofing, describe      If a petrol engine is fitted does it comply with para 7.3?       Is the petrol generator or outboard motor stowed on the weather deck and will any fuel spillage drain directly overboard? Are the petrol containers clearly marked and easily jettisonable? |      |
| 8.0 | **ELETRICAL INSTALLATION.**Is the wiring, switch gear and circuit protection adequate?Describe emergency lighting arrangements      Battery stowage location      Are the batteries adequately secured?Is the batteries ventilation adequate?Is the battery capacity and charging system adequate for the radios fitted?Technician’s report for electrical installation, where considered necessary?  |       |
| 9.0 | **STEERING.**Is there adequate visibility from all steering position?Describe emergency steering arrangements.      |   |
| 10.0 | **BILGE PUMP.**Power driven pumps. Number and location.      Hand operated pumps. Number and location.      Suction pipes to all compartments?Can all pumps be operated with all hatches closed?Are strum boxes fitted where appropriate?Are audible bilge alarms fitted where machinery is fitted in enclosed watertight compartments? |       |
| 11.0 | **STABILITY.**Area of Operation Category allocated by the Certifying Authority? **Monohulls** area category 0 or 1, or ≥ 16 persons, or > 1000kg, or fitted with lifting device, or used for towing; and **Multihulls** > 6m:  Approved Stability Information Booklet on board**Other vessels**: Stability Letter on board? |     |
| 12.0 | **FREEBOARD MARKING.**Measured at longitudinal center of flotation. (Approximately at mid length of the length of the waterline).**Motor Vessels**   What is the required freeboard / clear height of side?       mm What is the marked freeboard / clear height of side?       mm**Sailing monohulls certificated for: Area Category 0 or 1; carrying more than 15 persons; more than 1000 kg cargo; fitted with lifting device; or involved in towing ; or sailing multihulls more than 6m in length** Required freeboard. (from stability book)       mm  Marked freeboard.       mm  |  |
| 14.0 | **STRUCTURAL FIRE SAFETY.**Is the engine space separate from accommodation spaces?Are the thermal and acoustic materials in the engine space satisfactory?Are combustible materials stored in the engine space?Port lights or windows fitted in engine space boundary?Is engine space capable of retaining fire extinguishing medium? (describe)                |       |
| 14.1.6 | **OPEN FLAME GAS APPLIANCES.**Make and model of all gas appliances fitted.          Is the cooker secure? If gimbaled, is the crash bar fitted?Are flame failure devices fitted on all burners?Are combustible materials at safe distances from the cooker?Is the ventilation adequate for all gas appliances?Describe gas bottle stowage, draining and venting.            In multiple container installations: non-return valve placed in the supply line near the stop valve for each container?Containers not in use have protecting cap in place over container valve?Is piping material solid drawn copper / stainless steel with compression or screwed fittings?      Is flexible piping material kept to a minimum?      Emergency action card displayed?Are gas detectors securely fitted in the lower part of any compartment with gas appliances or any adjoining compartment into which the gas might leak?Are the arrangements such that the detection system can be tested frequently whilst vessel in service? |                  |
| 14.1.7 | **ACCOMMODATION SPACE.**Is the furnishing upholstery fire resistant?Are smoke detectors fitted in all spaces where required?**Describe two means of escape from each accommodation space.**Saloon/Wheel house      Fore cabin      Aft cabin       |    |
| 16.0 | **RADIO EQUPMENT.**VHF make and model      Is there an emergency aerial carried?      HF/MF make and model      Satcom make and model       |   |
| 17.0 | **NAVIGATION LIGHTS, SHAPES & SOUND SIGNAL.**Indicate the lights, shapes and sound signal carried.**Lights.**      **Shapes.**    **Sound signals for vessels over 12m**  Make Model  Whistle:              Others:                                     |  |
| 18.0 | **NAVIGATIONAL EQUPIMENT.**Standard magnetic compass, or repeater, fitted with an electric light and displaying reading at main steering position.Means to take bearings over an arc of the horizon of 360 degreesMeans of correcting heading and bearings to true / up to date deviation tableNautical charts and publications - and back-up if electronic charts are used.GPS receiverFor vessels GT < 150:Sound reception system for totally enclosed bridgesMeans of communicating heading info. to em’cy steering position, if provided.For GT ≥ 150: Spare magnetic compass Daylight signaling lamp |             |
| 20.0 | **ANCHORING EQUIPMENT.**Is there a windlass fitted? (compulsory if anchor over 30kg)Is the inboard end of the anchor cable adequately secured?Is an anchor fairlead or roller fitted with a retainer pin?       |     |
| 13 & ann.2 | **LIFESAVING APPLIANCES.**Life rafts – service in date?Manufacturer and model (capacity)      Certificate expiry dates.      SOLAS or ORC life rafts? Is SOLAS pack fitted in life raft?       Buoyant Apparatus fittedCapacity      Condition      Other VISR approved equivalent arrangement to provision of liferaft     Is grab bag of emergency equipment provided (required for Area Categories 1 – 4 without SOLAS A or B packs. Note: Area Category 1 vessels must have SOLAS A or B pack if carrying 15 or more persons)Where are the life rafts stowed?     Are life rafts in GRP containers or a valise?     Are hydrostatic releases fitted and life rafts properly secured?  If fitted, indicate expiry date of hydrostatic units      ***Lifebuoys.***Number and type (circular or horseshoe).       Number of approved lifebuoy lights.      Number of lifebuoys fitted with drogues.      Number of lifebuoys fitted with buoyant lines.      Dan Buoy (sailing vessels only). |            |
| 13 & ann.2 | ***Lifejackets.***Fitted with retro-reflective tape, lights and whistles?Total numbers:- Adult:       Child:      Distress Flares. All in date?***Indicate pyrotechnic flares carried:*** Buoyant or hand smoke signals  Red hand held flares  Parachute flares  Thermal protective aids (TPAs) stowed in a grab bag. Number: 3Portable VHF radio. Indicate make and model.      406MHz EPIRB. (Cat. 0 & 1 only). Make and model.      Is EPIRB float free?SART (All vessels Area Cat. 0 & 1).Make and model.      General alarm (for Area Categories 0 & 1)Life saving signals table - 1 x SOLAS No. 1, or 2 x SOLAS No. 2***Training Manual – contents :***Donning and use of lifejackets.Launching and boarding the life raft.Use of flares.Use of life raft radar reflector.Use of the portable VHF radio, EPIRB and SART (if carried).Use of the life raft drogue.Hazards of exposure and use of warm clothing.Use of life raft equipment.Helicopter rescue, including the use of a strop and stretcher. Complete training manual***Instruction for on – board maintenance of lifesaving appliances, contents:***Check list for use when carrying out inspections.Maintenance and repair instructions.Schedule of periodic maintenance.Log for records of inspection and maintenance.Complete maintenance instructions / records (all vessels for Area Categories 0 & 1, bareboat charter vessels Area Categories 2 & 3) |                  |
| 15 & ann.4 | **FIRE FIGHTING EQUIPMENT.**Fire pump (optional for vessels under 15m and carrying less than 15 persons)     Fire hose, adequate length (if applicable).     10mm nozzle and spray nozzle?     Fire extinguisher, minimum rating 13A/113B (not required in vessels less than 15m and carrying less than 15 persons if fire pump fitted).Type:       Type:       Type:       Type:      Describe Fire extinguisher for the engine space:     In addition to above, fire extinguishers (5A/34B) at each exit from accom. to open deck (min. 2):

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| --- | --- |
| Rating | Location |
|       |       |
|       |       |
|       |       |

Fire bucket (2)Fire blanket       |        |
| 19 | **NAUTICAL PUBLICATIONS.****Vessels under 12 meters in length.**Up to date charts for the area of operation corrected regularly.Nautical Almanac complying with the requirements of para. 19.1.2      **Vessels over 12 meters in length.**Up to date charts for the area of operation corrected regularly.Tide tables.Tidal stream atlas.Sailing directions.List of radio signals. |            |
| 19 | **MISCELLANEOUS EQUIPMENT.**Signaling lamp or searchlight.Wire cutters. (sailing vessels only)Radar reflector, approved type.      Barometer. |      |
| 20 | **ANCHORS AND CABLES.****(LOA + LWL) ÷ 2 =**       mMain anchoring equipment: Min. req. for mean length  Anchor mass fitted:       kg Diameters of fitted chain:       mm, or rope:       mmKedge anchoring equipment: Min. req. for mean length  Anchor mass fitted:        Diameters of fitted chain:       mm, or rope:       mm Towline. |    |
| 21.2 | **EMERGENCY DRINKING WATER.**2 Litres per person. |   |
| 22 | **PROTECTION OF PERSONNEL.**Safety harness: Adult       Child      Boarding ladder/scrambling net or other means of recovering personnel from water. |    |
| 23 | **MEDICAL STORES.**See latest M Notices. These supersede the requirements in the Code.Category 0 vessels. Category A medical stores.Category 1 vessels. Category B medical stores.Category 2, 3 & 4 vessels or bare boat charter. Category C medical stores. |     |
| 24 | **TENDER** Marked with carrying capacity.Fitted with safety gear and navigation light(s) |    |
|  25 | **STORM SAILS**Storm sails provided (Area Category 0 – 3)       |   |

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|  ***REPORT BY THE SURVEYOR ON THE MATERIAL CONDITION OF THE VESSEL.***The surveyor carrying out the compliance examination must complete this section for all existing vessels and all new vessels which are not of new construction.Each section in the report must be classified as either:1. Condition satisfactory, no sign of significant deterioration at present.
2. Deterioration evident but not to an extent which will immediately compromise the safety of the vessel. Owner/ Managing Agent to monitor for future deterioration and take appreciate remedial action.
3. Deterioration compromising seaworthiness of vessel evident.

**N.** Not inspected.In the event of any item classified **C**. the appointed person must state work required and the evidence of completion to be provided to the Certifying Authority before a certificate is issued.**EXTERIOR EXAMINATION.**1. Keel and hull to keel joint.
2. Rudder and blade and hangings.
3. Shaft propeller and associated stern gear.
4. Skin fittings
5. Underwater shell.
6. Cathodic protection.
7. Topsides.
8. Deck.
9. Deck fittings.
10. Chain plates/ shroud anchorages.
11. Windows.
12. Steering gear.
13. Mast and rig (general condition viewed from on deck).

**INTERIOR EXAMINATION.**1. Skin fittings, including pipe work and toilets.
2. Structural bonding including bulkheads, frames and stringers, engine bearers and bull/ deck joint.
3. Shroud attachment reinforcement.
4. Engine mounting.
5. Engine pipe work.
6. Stern glands. Stern tube and propeller shaft.
7. Cathodic protection.
8. Electrical wiring.
9. Keel(s) attachment and surrounding area
10. Steering gear.
11. Tanks.
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| **This is to certify** that vessel       has been examined at       on       by an Examiner from the VISR in accordance with the requirements of the Code of Practice for the Safety of Commercial Vessels, and the examination has shown that the condition of the structure, machinery and equipment as described in this Form SCV 2 was satisfactory and the vessel complied with the relevant requirements of the Code. It shall be the responsibility of the owner to ensure that the vessel is properly manned by an appropriately certified skipper and crew for the safe operation of the vessel at all time.Issued at :       Seal *(Place of issue)*       *(Date of issue)*………………………………………*(Signature of duly authorized official)**Virgin Islands Shipping Registry* |
| **First annual examination**Surveyors Signature…………………………………      Date       /       /      Signature of Owner/ Managing Agent………………      Date       /       /      **Second annual examination**Surveyors Signature…………………………………      Date       /       /      Signature of Owner/ Managing Agent………………      Date       /       /      **Third annual examination**Surveyors Signature………………………………….      Date       /       /      Signature of Owner/ Managing Agent…………….…      Date       /       /      **Fourth annual examination**Surveyors Signature……………………….…………      Date       /       /       Signature of Owner/ Managing Agent………….……      Date       /       /        |